Achievement Committee 2017-18

Terms of Reference

These terms of reference aim:

- To support the governing body in fulfilling statutory duties
- To support the strategic role of the governing body
- To provide a framework for effective self evaluation, monitoring and evaluation, support and challenge by linking the work of committees to areas of the current SEF and key priorities in the SIP

The Governing Body will review the terms of reference annually

Membership

No fewer than 6 governors including the Headteacher or Deputy Headteacher

The committee may make recommendations to the governing body for co-option of non-governor members

Quorum

4 governors including the Headteacher/ Deputy Headteacher/ Assistant Headteacher

Meetings

The committee will meet at least once a term prior to the main governing body meeting, and otherwise as required

The committee will receive reports from the school in sufficient detail to enable it to undertake its strategic responsibilities for planning, monitoring and evaluation. Whenever possible, reports will be shared in common across the school
Terms of reference

- As and when required, to consider delivery, impact and progress relating to aspects of the school Self Evaluation Form and the School Improvement Plan that have been allocated to the Committee
- To ensure that all pupils receive the full statutory curriculum
- To monitor school based, local and national performance data and evaluate achievement and progress throughout the school including analysis of trends
- To monitor provision in relation to the Special Educational Needs Code of Practice, to review the published policy annually and to ensure that the statements or education, health and care plans of children with special needs are met
- To monitor provision for the three ability groups to ensure the needs of all children are met
- To monitor provision for children looked after and evaluate their progress and achievement
- To monitor provision for all groups of vulnerable children, for example young carers, to ensure that their needs have been identified and addressed, and to evaluate their progress and achievement
- To monitor EAL provision and to ensure that the needs of children are met
- To regularly review and develop the assessment policy and to ensure that the policy is operating effectively
- To ensure that a teaching and learning policy is in place, effectively resourced, and the operation of the policy is under regular review
- To conduct regular reviews of quality of teaching and ensure actions is taken to develop teaching capability
- To keep under review the race equality policy, disability discrimination scheme and gender equality scheme, in particular in relation to the curriculum, teaching and learning, assessment, achievement and progress and to report any emerging issues to the governing body
- To recommend targets for school improvement to the governing body
- To review curriculum policies, and recommend policy changes to the governing body as and when necessary
- To keep under review reports to parents on pupil progress and to ensure the school meets statutory requirements
- To consider recommendations from external reviews of the school, for example, Ofsted inspection or Local Authority review; to agree the actions needed to address any issues identified through external review; and to evaluate regularly the implementation of any plan agreed.

Adopted by governors on: ______________________

Due for review on: ______________________

Signed (chair of Achievement Committee) ____________________ Date ______________